

ENGINEERING PROJECT CLOSEOUT REPORT TEMPLATE

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PROJECT TITLE

PROJECT ENGINEER

PREPARED BY

DATE PREPARED

PROJECT SUMMARY

CONTRACT DATA

CONSULTANT CONTRACT INFO		
INITIAL COST	TOTAL CHANGES	FINAL COST

CONSTRUCTION CONTRACT INFO		
INITIAL COST	TOTAL CHANGES	FINAL COST

FINAL PROJECT COSTS

	AMOUNT
Construction	
Equipment	
Administrative	
Other	
TOTAL	

PROJECT FUNDING SOURCES

	AMOUNT
TOTAL	

PROJECT DBE UTILIZATION

PROJECTED DBE AMOUNT	ACTUAL DBE AMOUNT	FINAL DBE %

ATTACHED DOCUMENTS

FINAL DELIVERABLES

PROJECT ACCEPTANCE

NAME	TITLE	SIGNATURE	DATE

NAME	TITLE	SIGNATURE	DATE

NAME	TITLE	SIGNATURE	DATE

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