

SERVICE PROJECT INTAKE FORM

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CONTACT NAME

TITLE

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CONTACT INFORMATION

COMPANY CONTACT INFO

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COMPANY INFORMATION

How did you hear about us?

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Has your company done previous volunteer projects? If so, please describe.

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What are your goals for this project?

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AVAILABLE START DATE

TARGET END DATE

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How many volunteers will be participating?

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What types of projects are your volunteers most interested in? (Include a few examples such as serving meals, landscaping, sorting donations, fundraising, other.)

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ADDITIONAL DETAILS

Is there other information we should know about your group, timeline, budget, etc.?

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ESTIMATED BUDGET

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PLEASE RETURN THIS FORM TO:

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