**[A picture containing text

Description automatically generated](https://www.smartsheet.com/try-it?trp=11590&utm_source=integrated-content&utm_campaign=/content/hr-project-plan-template&utm_medium=HR+Strategic+Plan+doc+11590&lpa=HR+Strategic+Plan+doc+11590&lx=PFpZZjisDNTS-Ddigi3MyABAgeTPLDIL8TQRu558b7w)HR STRATEGIC PLAN TEMPLATE**

|  |
| --- |
| HR MISSION STATEMENT |
| **CONCISE OVERVIEW** *(1-2 SENTENCES)* |
|  |
| YOUR COMPANY |
| **GUIDING PRINCIPLES** |
|  |
| DEPARTMENT |
| **MANAGEMENT CONSTRUCT** |
|  |

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| PROGRAM STRATEGIES |
| BENEFITS |
| **MISSION / VISION** |
|  |
| **OBJECTIVES** |
|  |
| **STRATEGIES** |
|  |
| **FUTURE IMPLICATIONS** |
|  |
| RETIREMENT |
| **MISSION / VISION** |
|  |
| **OBJECTIVES** |
|  |
| **STRATEGIES** |
|  |
| **FUTURE IMPLICATIONS** |
|  |

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| EMPLOYEE RELATIONS |
| **MISSION / VISION** |
|  |
| **OBJECTIVES** |
|  |
| **STRATEGIES** |
|  |
| **FUTURE IMPLICATIONS** |
|  |
| RECRUITMENT |
| **MISSION / VISION** |
|  |
| **OBJECTIVES** |
|  |
| **STRATEGIES** |
|  |
| **FUTURE IMPLICATIONS** |
|  |
| SITUATIONAL ANALYSIS (SWOT) |
| INTERNAL FACTORS |
| **STRENGTHS ( + )** |
|  |
| **WEAKNESSES ( – )** |
|  |
| EXTERNAL FACTORS |
| **OPPORTUNITIES ( + )** |
|  |
| **THREATS ( – )** |
|  |
| SWOT ANALYSIS |
|  |

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