**Microsoft Word System Flowchart Template**

THIRD PARTY

SUB-PROCESS STEP

PROCESS STEP

*Notes and annotations*

REPORTS

SUB-PROCESS STEP

SUB-PROCESS STEP

PROCESS STEP

SERVERS

SYSTEM FLOWCHART FEATURES & ELEMENTS

USERS

*Notes and annotations*

PROCESS STEP

*Use this template to visualize the interactions and operations in a computer system or network. This template details the role of each component in a system, making it particularly useful when setting up new systems, troubleshooting existing systems, or conducting system audits. On Page 2 of this template, review template features and select and combined the elements to create your own flowchart.*

System Flowchart Legend

PROCESS STEP

SYSTEM COMPONENT

INPUT / OUTPUT POINTS

CONDITION BEING EVALUATED

EXTERNAL ENTITIES

SUB-PROCESS STEP

**YES**

**NO**

DECISION POINT

System Flowchart Elements

PROCESS STEP

SYSTEM COMPONENT

*This template illustrates the logical flow between different software, hardware, and user interfaces that make up a system. It shows how information is processed and how you accomplish tasks from start to finish. The template also includes symbols that represent different system components and data flows. These features facilitate a deep understanding of how system elements interact and operate together.*

NOTEABLE TEMPLATE FEATURES

*Notes and annotations*

*Notes and annotations*

**YES**

**YES**

**NO**

**NO**

*Represent external entities that interact with the system (e.g., users, external systems, third-party services).*

*Input and output points, such as user inputs, data outputs, reports, or external communications.*

*Clearly define each process and/or sub-process within the system.*

*Represent all the key components of the system, such as servers, workstations, databases, and external systems.*

EXTERNAL ENTITIES

INPUT / OUTPUT POINTS

*The condition or question being evaluated.*

DECISION POINT

SUB-PROCESS STEP

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