Social Media Creative Request Form Template

REQUESTOR NAME & DEPARTMENT	
EMAIL	
PHONE	
BUSINESS NAME	
WEBSITE FOR PROJECT	

PROJECT TITLE

SERVICES NEEDED

Content Marketing	□ Website Design	 Search Engine Optimization 	□ Brand Development
🗆 Social Media	□ Pay-Per-Click/Sem	Digital Strategy	Lead Generation
□ Mobile Marketing	🗆 Email Campaigns	□ Landing Pages	□ Other

PROJECT OBJECTIVES

🗆 Increase Revenue	🗆 Build Brand Credibility	□ Improve Search Engine Position
□ Generate Leads	□ Increase Top Accounts	□ Other

PROJECT DESCRIPTION

TARGET AUDIENCE

PLATFORM(S)

CONTENT TYPE

□ Check here if <u>generative AI</u> can be used for creating or enhancing content.

COPY REQUIREMENTS

DEADLINE

TARGET START DATE	TARGET END DATE

BUDGET

PREVIOUS CAMPAIGNS

PROJECT STAKEHOLDERS / APPROVAL PROCESS

ADDITIONAL REQUIREMENTS OR COMMENTS

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