**Basic SIPOC Template**

PROCESS TITLE:

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S** | **SUPPLIERS** | **I** | **INPUT** | **P** | **PROCESS** | **O** | **OUTPUT** | **C** | **CUSTOMER** |
| who is providing input to a process | resource provided by supplier for incorporation to process | steps taken to convert input to output | resource resulting from process | receiver of newly created output |
|  |  |   |  | **1** |  |  |  |   |  |
|  |  |   |  | **2** |  |  |  |   |  |
|  |  |   |  | **3** |  |  |  |   |  |
|  |  |   |  | **4** |  |  |  |   |  |
|  |  |   |  | **5** |  |  |  |   |  |
|  |  |   |  | **6** |  |  |  |   |  |
|  |  |   |  | **7** |  |  |  |   |  |
|  |  |   |  | **8** |  |  |  |   |  |
|  |  |   |  | **9** |  |  |  |   |  |
|  |  |   |  | **10** |  |  |  |   |  |
|  |  |   |  | **11** |  |  |  |   |  |
|  |  |   |  | **12** |  |  |  |   |  |
| CUSTOMER REQUIREMENTS |  | CUSTOMER REQUIREMENTS |  | CUSTOMER REQUIREMENTS |  | CUSTOMER REQUIREMENTS |  | CUSTOMER REQUIREMENTS |  |

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