**[](https://www.smartsheet.com/try-it?trp=12145&utm_source=template-word&utm_medium=content&utm_campaign=Blank+Agile+Epic+Requirements+Template-word-12145&lpa=Blank+Agile+Epic+Requirements+Template+word+12145)Agile Epic Requirements   
Template**

# 1. Epic Overview

|  |  |  |  |
| --- | --- | --- | --- |
| EPIC NAME | | | |
|  | | | |
| EPIC OWNER | EPIC ID | CREATION DATE | LAST UPDATED |
|  |  |  |  |

# 2. Epic Description

|  |
| --- |
| SUMMARY |
|  |
| DETAILS |
|  |
| GOALS |
|  |

# 3. Business Case

|  |
| --- |
| VALUE PROPOSITION |
|  |
| SUCCESS CRITERIA |
|  |
| DEPENDENCIES |
|  |

# 4. Scope and Boundaries

|  |
| --- |
| IN SCOPE |
|  |
| OUT OF SCOPE |
|  |

# 5. Acceptance Criteria

|  |
| --- |
| CONDITIONS OF SATISFACTION |
|  |
| DEFINITION OF DONE (DoD) |
|  |

# 6. User Stories and Tasks

|  |
| --- |
| USER STORIES |

|  |  |
| --- | --- |
| User Story ID | Story Name |
|  |  |
| User Story Description | |
|  | |
| Acceptance Criteria | |
|  | |

|  |  |
| --- | --- |
| User Story ID | Story Name |
|  |  |
| User Story Description | |
|  | |
| Acceptance Criteria | |
|  | |

|  |  |  |
| --- | --- | --- |
| TASKS | | |
| Task ID | Task Name | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

|  |  |  |
| --- | --- | --- |
| 7. Timeline | CREATION DATE | CREATION DATE |
|  |  |  |

|  |  |
| --- | --- |
| MILESTONE | DATE OF MILESTONE |
|  |  |
|  |  |
|  |  |
|  |  |

# 8. Stakeholders

|  |
| --- |
|  |

# 9. Risks and Assumptions

|  |  |  |
| --- | --- | --- |
| RISKS | MITIGATION PLANS | ASSUMPTIONS |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# 10. Resources

|  |  |
| --- | --- |
| TEAM MEMBERS | |
| NAME | TITLE |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| TOOLS AND TECHNOLOGY | |
|  | |

|  |  |
| --- | --- |
| 11. Progress Tracking | STATUS |
|  |  |

|  |
| --- |
| PROGRESS UPDATES |
|  |
|  |
|  |

# 12. Comments and Notes

|  |
| --- |
|  |

|  |
| --- |
| **DISCLAIMER**  Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |