|  |  |  |
| --- | --- | --- |
| **Location** | **Prepared By** | **Date** |
| Freestyles Inn | Ben B. | MM/DD/YYYY |

[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12172&utm_source=template-word&utm_medium=content&utm_campaign=Sample+Alcohol+Inventory+Template-word-12172&lpa=Sample+Alcohol+Inventory+Template+word+12172)

**Microsoft Word Alcohol Inventory   
Template Example**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Liquor Name** | **Year** | **Type** | **Vendor** | **Location** | **Order By** | | **Items / Unit Details** | | **Cost Per Item** | **Stock Quantity** | **Reorder Level** | **Reorder** | **Item Reorder Quantity** |
| Unit | Cost | Qty/Unit | Item Size |
| Jack Daniels | 2010 | Whiskey | Weller Corp. | Floor 2 storage |  | $ | 12 | 25 oz | $ | 7 | 8 | Reorder | 100 |
| Beefeater | 2020 | Gin | Weller Corp. | Floor 1 storage |  | $ | 12 | 25 oz | $ | 10 | 8 | Ok | 100 |
|  |  |  |  |  |  | $ | 24 | 4 oz | $ | 0 | 0 | Reorder | 100 |
|  |  |  |  |  |  | $ | 24 | 5 oz | $ | 0 | 0 | Reorder | 100 |
|  |  |  |  |  |  | $ | 24 | 6 oz | $ | 200 | 50 | Ok | 100 |
|  |  |  |  |  |  | $ | 24 | 7 oz | $ | 200 | 50 | Ok | 100 |
|  |  |  |  |  |  | $ | 24 | 8 oz | $ | 200 | 50 | Ok | 100 |
|  |  |  |  |  |  | $ | 24 | 9 oz | $ | 200 | 50 | Ok | 100 |

|  |
| --- |
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