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| **Prepared by:** |  | **Notes:** |
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**Microsoft Word Art Collection Inventory Template**

**Inventory**

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| **Title** | **Acquisition Date** | **Item ID No.** | **Artist(s)** | **Date Created** | **Medium** | **Source** | **Dimensions** | **Location** | **Condition** | **Estimated Value** | **Insurance Information** |
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**Approved By: Date:**

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