**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12184&utm_source=template-word&utm_medium=content&utm_campaign=Milestone+Chart-word-12184&lpa=Milestone+Chart+word+12184) Milestone Chart Template**

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| **MILESTONE** | **OWNER** | **TIME *(days, weeks, months, etc.)*** |
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**Milestone Chart Template**

MILESTONE:

DATE OF MILESTONE MTG/DISCUSSION:

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| **DELIVERABLES** | **DUE DATE** | **IMPACT**  ***(high, medium, low)*** | **ACTION PLAN** |
|  |  |  |  |

MILESTONE:

DATE OF MILESTONE MTG/DISCUSSION:

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| **DELIVERABLES** | **DUE DATE** | **IMPACT**  ***(high, medium, low)*** | **ACTION PLAN** |
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