**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12170&utm_source=template-word&utm_medium=content&utm_campaign=A3+Hoshin+Kanri-word-12170&lpa=A3+Hoshin+Kanri+word+12170)A3 Hoshin Kanri Template**

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| Author | Name |
| Last Revised | MM/DD/YY |

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| ACTUAL PERFORMANCE vs. TARGETS | |
| Insert image(s)  Insert image(s) | |
| PREVIOUS YEAR | CURRENT YEAR |
|  |  |
| CURRENT BUSINESS CONDITIONS | |
|  | |
| ANALYSIS / RATIONALE FOR ACTION PLAN | |
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| CURRENT YEAR PLAN | | | | | | | | | | | | | |
| GOALS | ACTIVITIES | TIMELINE | | | | | | | | | | | |
| Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| Goal | Activity |  |  |  |  |  |  |  |  |  |  |  |  |
| Goal | Activity |  |  |  |  |  |  |  |  |  |  |  |  |
| Goal | Activity |  |  |  |  |  |  |  |  |  |  |  |  |
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| FOLLOW-UP PLAN / PENDING ISSUES FOR ACTION PLAN | | | | | | | | | | | | | |
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