Prequalification Questionnaire Checklist

Company Background

☐ Provide a brief overview of your company, its history, and how long it has been in business

Organization and Management

☐ Please include relevant certifications and licenses

☐ To which professional or trade organizations do you belong?

☐ Please provide your company's equal opportunities practices

☐ Please provide your company's health and safety policies

☐ Please provide your company's code of conduct

☐ Are there criminal convictions of which we should be aware?

Financial Stability

☐ Please provide the last 1-3 years of financial audits

☐ What is your current asset to liability ratio?

Product

☐ Please provide relevant test reports for this product

☐ Describe your product development process

☐ Describe your quality assurance process

References

☐ Please provide references for companies with whom you've done similar work