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| **System Parts** | **Hardware Size** | **Model Purchased** | **Serial No.** | **Date Purchased** | **Cost** |
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Description automatically generated](https://www.smartsheet.com/try-it?trp=12211&utm_source=template-word&utm_medium=content&utm_campaign=Basic+IT+Equipment+Inventory+Template-word-12211&lpa=Basic+IT+Equipment+Inventory+Template+word+12211)**

**Basic IT Equipment Inventory Template**

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