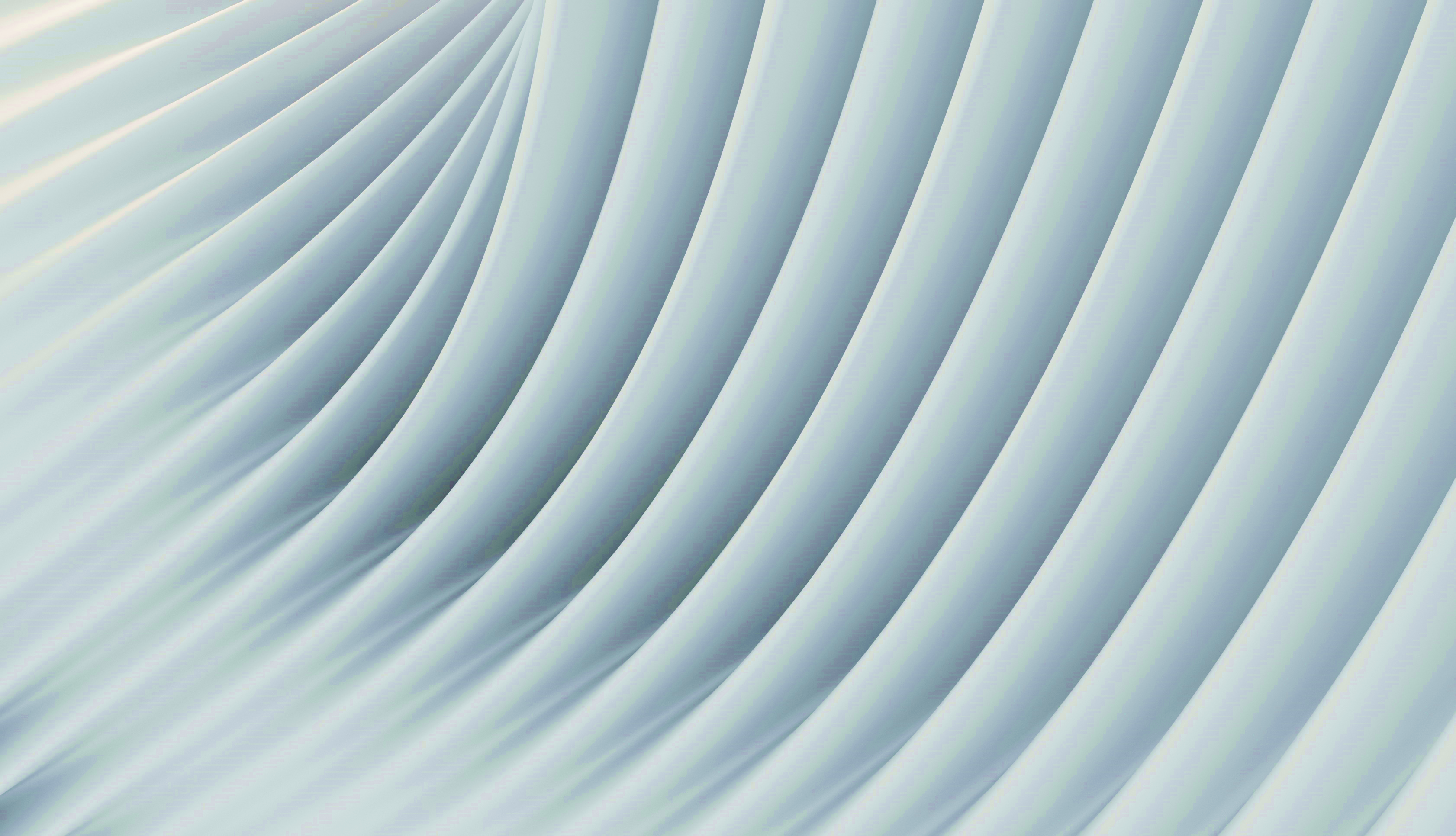
**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12205&utm_source=template-word&utm_medium=content&utm_campaign=Management+Consulting+Proposal-word-12205&lpa=Management+Consulting+Proposal+word+12205)Microsoft Word Management   
Consulting Proposal Template**

Management Consulting Proposal

**Prepared For**: (Client’s Name)

**Prepared By**: (Consultant’s Name)

**Date**: MM/DD/YY

**Introduction**

*Introduce yourself, including your background, qualifications, strengths, and services.*

Introduction

**Executive Summary**

*Provide a brief overview of the project, your recommendations, and expected results.*

Summary

**Organizational Analysis**

*Provide an analysis of the current organizational structure and culture.*

Analysis

**Stakeholders**

|  |  |  |
| --- | --- | --- |
| Stakeholder Name | Title | Level of Engagement |
| Name | Title | Description |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Project Details**

|  |
| --- |
| **Project Goals** |

Description

|  |
| --- |
| **Project Deliverables** |

Description

|  |  |
| --- | --- |
| Deliverable | Responsible Party |
|  |  |
|  |  |
|  |  |
|  |  |

|  |
| --- |
| **Project Resources** |

Description

|  |
| --- |
| **Project Timeline and Milestones** |

Description

MM/DD

Milestone

MM/DD

Milestone

MM/DD

Milestone

MM/DD

Milestone

Activity

Activity

Activity

Activity

Activity

Activity

**Change Management**

*Explain how you will help navigate changes and ensure buy-in from stakeholders.*

Description

**Performance Metrics and KPIs**

*Explain the criteria for measuring the project’s success.*

Description

**Risk Assessment**

*Identify potential risks, a contingency plan, and risk mitigation strategies.*

|  |  |  |
| --- | --- | --- |
| Risk | Contingency | Mitigation |
| Description | Description | Description |
|  |  |  |
|  |  |  |
|  |  |  |

**Cost Estimate**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Service | Phase | Tasks | Component | Hourly Rate |
| Description | Description | Description | Description | $0.00 |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Next Steps**

Description

|  |
| --- |
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