**Six Sigma Document Control Plan Template**

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| Company Name | Project ID | Document Number | Initiation Date |
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| Process Name | Process Owner | Revision Number | Revision Date |
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| Prepared by | Date Prepared |  |   |   |   |   |   |
|   |   |  | Project Scope | Control Plan |
| Approved by | Date Approved |  | Start Date | End Date | Page No.  |   | Total Pages |
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| Process Step | CTQ | Specification Characteristic | Specifications | Unit of Measurement | Data Description | Measurement Method | Sample Size | Frequency of Measurement | Who Measures | Where Recorded | Corrective Action | Applicable SOP |
| KPIV | KPOV | LSL | USL |
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