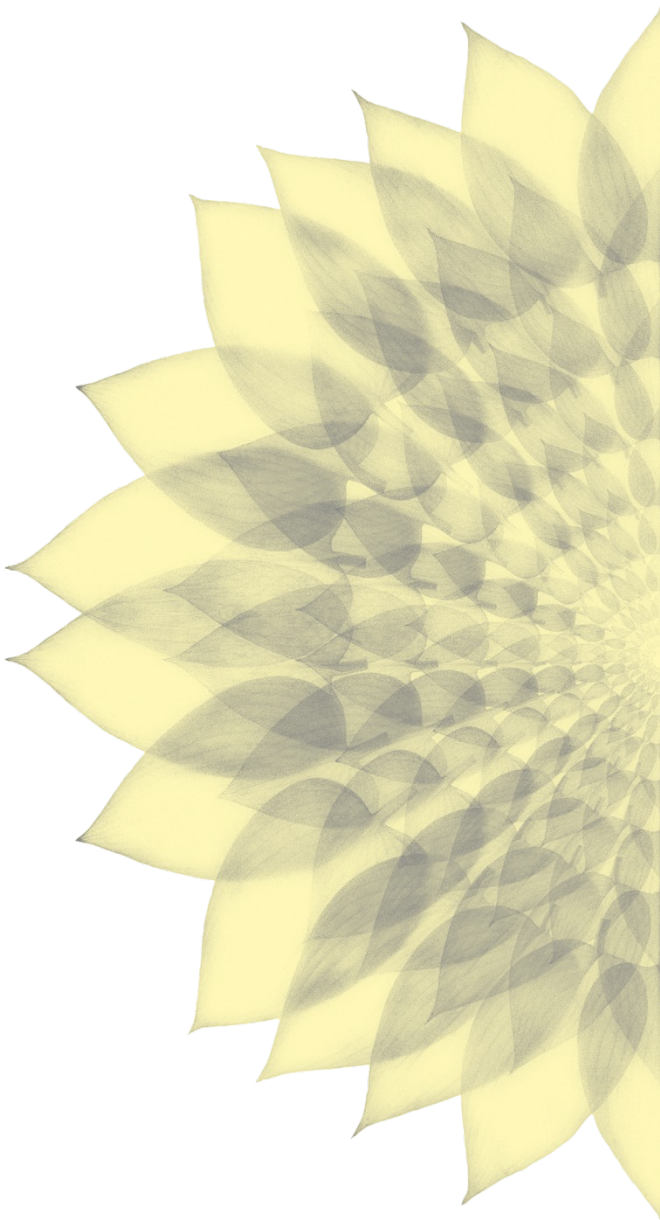


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Human Resources Consulting Proposal



Client: ABC Corp.

Delivered on: MM/DD/YY

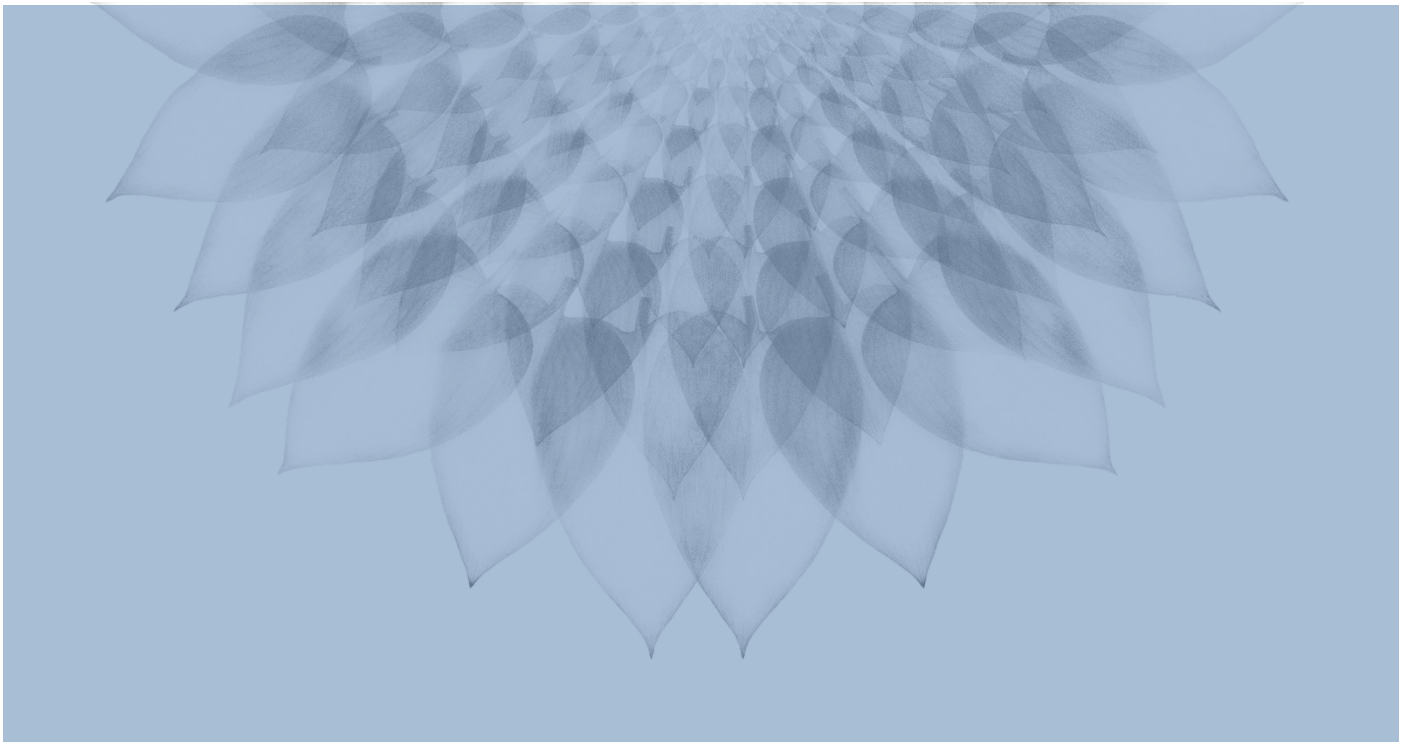
Prepared for: Jason Desjardins, HR Director

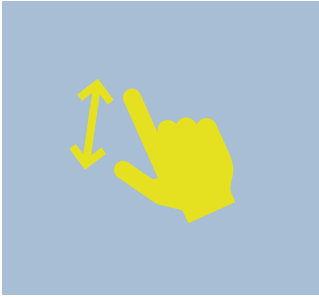
Prepared by: Makara McLean, HR Consultant

Introduction

Dear Mr. Desjardins,

We formally recommend HR Solutions Inc. as your trusted partner in optimizing your human resource strategies. With our extensive experience in talent acquisition and performance management, we are confident in our ability to address your current HR challenges and drive significant improvements in your workforce productivity and overall organizational performance. We have carefully reviewed your company profile and identified key areas where our expertise can provide substantial value, including low employee engagement and high turnover rates. We are eager to discuss how our tailored solutions align with your strategic goals and contribute to a more engaged and high-performing workforce.





HR Needs Assessment

Analyze current HR practices and identify gaps or areas for improvement.

Currently, ABC Corp. faces challenges in employee engagement, as reflected in the recent employee survey showing a 65% engagement rate.

Additionally, the company has experienced a turnover rate of 20% over the past year, which is above the industry average of 15%. These issues indicate a need for improved organizational communication and support structures.



HR Solutions

List your recommended solutions and include an explanation of each.

Employee Engagement Initiatives

We propose to implement a series of initiatives aimed at boosting employee engagement, including:

- Quarterly Engagement Surveys: Regular check-ins to gather feedback and measure improvements.
- Team-Building Workshops: Activities designed to strengthen relationships and foster collaboration.

Scope of Work

Deliverables	Timeline	Milestones
Engagement survey design and analysis	3 months from project kickoff	Month 1: Conduct initial employee engagement survey.
Development of onboarding materials		Month 2: Develop and implement an onboarding program.
Implementation of team-building activities		Month 3: Facilitate team-building workshops and review progress.

Methodology

Explain your approach to the recommended solutions.

Our approach involves a combination of qualitative and quantitative research methods, including employee surveys, focus groups, and best practice benchmarking to ensure that our solutions are data-driven and tailored to your specific needs.





Meet the Team

Name, Title	Experience	Qualifications
Makara McLean , <i>Senior HR Consultant</i>	10 years in HR consulting, specializing in employee engagement and organizational development	MBA in Human Resources Management
Leigh Gibbs , <i>Talent Management Specialist</i>	7 years in talent acquisition and retention strategies	Certified Talent Management Professional

Your Investment

HR Solutions, Inc. offers services based on an hourly rate with a not-to-exceed (NTE) amount agreed on by both parties. The table below shows rate details.

Name of Service and Description	Hourly Rate	Hours	Cost
Employee Engagement Initiatives	\$150.00	30	\$4,500.00
Talent Management Solutions	\$150.00	25	\$3,750.00
Total			\$8,250.00

Agreement **Terms**

Engagement	This proposal is valid for 30 days from the date of delivery.
Compensation and Payment	Payment is due upon completion of deliverables.
Confidentiality	Both parties agree to maintain confidentiality regarding sensitive information.
Liability	HR Solutions, Inc. shall not be liable for any indirect damages from this engagement.

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