**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12258&utm_source=template-word&utm_medium=content&utm_campaign=Project+Portfolio+Dashboard+Features+Matrix-word-12258&lpa=Project+Portfolio+Dashboard+Features+Matrix+word+12258)Project Portfolio Dashboard   
Features Matrix**

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| Type | Key Features | When to Use |
| PPM  Dashboard | * Project start and end dates * Budget (for each project) * Progress percentage (for each project and the portfolio as a whole) | When you want to monitor the health of multiple projects within a larger portfolio and need quick access to high-level metrics |
| Performance-Based Dashboard | * Schedule performance indicator (SPI) * Cost performance indicator (CPI) * Final budget and completion rate metrics | When you need to display key metrics relating to individual project and overall portfolio performance |
| Project Portfolio Dashboard  with Budget Tracking | * Planned vs. actual spend * Remaining balance * Budget status (alerts for over or under budget) | When you need an at-a-glance view of project budgets so you can make changes to scope or allocate additional funds as needed |
| Operational Project Portfolio Dashboard | * Status updates on bottlenecks, system deficiency, or other operational issues  (as well as a risk mitigation strategy to solve them) | When you want insight into the specific operational systems and hurdles your portfolio faces, as well as mitigation plans |
| Financial Project Portfolio Dashboard | * Planned vs. actual spend for the entire portfolio * Visual breakdown of the budget allocation for each project * Potential for cost overruns | When you need an in-depth look at the financial health of your entire portfolio |
| Risk Management Project Portfolio Dashboard | * Risk matrix that shows likelihood and impact of each potential risk | When you need an overview of all the potential risks that have been identified so you can create a mitigation strategy to address them |
| Resource Utilization Project Portfolio Dashboard | * Planned vs. actual resource utilization numbers * Resource allocation (including budget, personnel, and tools) | When you need to see how (and how evenly) your resources are being distributed and reallocate resources when necessary |
| Agile Project Portfolio Dashboard | * Prioritized breakdown of tasks for each project * Bug and issue tracking * Performance tracking over time | When you need a high-level view of portfolio health so you can forecast sprint planning and other development planning efforts |
| Executive Project Portfolio Dashboard | * Health, status, and priority markers for each project in the portfolio * Visual performance markers | When you need to report high-level status, budget, and performance information to upper management |

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