**Scrum Board Template with Burndown Chart**

Project Name: Name |

Date: MM/DD/YY

Sprint Timeline: MM/DD/YY – MM/DD/YY

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **User Story** | **Story Points** | **Assigned To** | **Priority** | **Status** | **Day 1** | **Day 2** | **Day 3** | **Day 4** | **Day 5** |
| **Estimated Hours** | **Actual Hours** | **Estimated Hours** | **Actual Hours** | **Estimated Hours** | **Actual Hours** | **Estimated Hours** | **Actual Hours** | **Estimated Hours** | **Actual Hours** |
| **User Story #1** | **8** |   |   |   |   |   |   |   |   |   |   |   |   |   |
| Task  |   | Name | Needs Attention | Complete | 5 | 6 | 4 | 2 | 3 | 0.5 | 2 | 0 | 1 | 0 |
| Task  |   | Name | Delayed or Blocked | In Progress | 7 | 4 | 6 | 1 | 5 | 3 | 4 | 0 | 3 | 1 |
| Task  |   | Name | Moving Smoothly | Not Started | 0.5 | 5 | 0 | 1 | 3 | 2 | 0 | 0 | 1 | 0 |
| Task |   |  |  | Needs Review | 1 | 2 | 2 | 1 | 3 | 3 | 1 | 1 | 1 | 0 |
| **User Story #2** | **1** |  |  |   |   |   |   |   |   |   |   |   |   |   |
| Task  |   |  |  | Approved | 3 | 2 | 0.5 | 1 | 0.5 | 0 | 0 | 0.5 | 3 | 0 |
| Task |   |  |  | Overdue | 5 | 1 | 5 | 3 | 1 | 0 | 1 | 0.5 | 0 | 1 |
| Task  |   |  |  | On Hold | 2 | 2 | 5 | 3 | 0 | 2 | 1 | 0.5 | 0 | 0 |
| Task  |   |  |  |  | 5 | 2 | 9 | 5 | 5 | 3 | 1 | 0 | 0 | 0 |
| **User Story #3** | **5** |  |  |  |   |   |   |   |   |   |   |   |   |   |
| Task |   |  |  |  | 6 | 4 | 0 | 0 | 0 | 0.5 | 0 | 0 | 2 | 0 |
| Task  |   |  |  |  | 1 | 1 | 3 | 1 | 3 | 1.5 | 3 | 4 | 0 | 0 |
| Task  |   |  |  |  | 1 | 1 | 0.5 | 0 | 0.5 | 0.5 | 1 | 0.5 | 0 | 1 |
| Task |   |  |  |  | 0.5 | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0.5 | 0 |
| **User Story #4** | **8** |  |  |  |   |   |   |   |   |   |   |   |   |   |
| Task  |   |  |  |  | 4 | 3 | 2 | 1 | 2 | 2 | 1 | 0 | 1 | 1 |
| Task  |   |  |  |  | 6 | 2 | 3 | 2 | 3 | 1 | 3 | 1 | 1 | 1 |
| Task  |   |  |  |  | 2 | 1 | 8 | 6 | 8 | 7 | 1 | 1 | 0 | 0 |
| Task  |   |  |  |  | 0.5 | 0 | 0.5 | 0 | 0.5 | 0.5 | 0 | 0 | 0 | 0 |
| **User Story #5** | **3** |  |  |  |   |   |   |   |   |   |   |   |   |   |
| Task  |   |  |  |  | 1 | 0 | 1 | 4 | 1 | 0.5 | 0.5 | 0 | 1 | 1 |
| Task |   |  |  |  | 6 | 5 | 6 | 3 | 0.5 | 0.5 | 3 | 2 | 6 | 9 |
| Task |   |  |  |  | 9 | 6 | 9 | 7 | 4 | 3 | 3 | 1 | 5 | 3 |
| Task |   |  |  |  | 0.5 | 0 | 0.5 | 1 | 1 | 0.5 | 0.5 | 0 | 0 | 0 |
| **TOTAL** |  |  |  |  | **66** | **47** | **65** | **44** | **44** | **31** | **26** | **12** | **25.5** | **18** |

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Use the Scrum Board Template with Burndown Chart in Excel to enter data that will populate the charts and graphs for your document.  Place a screenshot of your line chart on this page to illustrate your Scrum Board data.

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