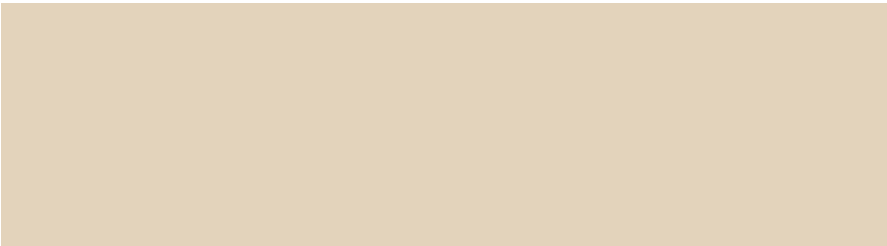


# Hotel Registration Form Template

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# 1. Guest Information

Full Name	
Address	
Phone	
Email	
ID / Passport Number	
Nationality	

# 2. Reservation Details

Booking Reference Number	
Check-In Date	
Check-Out Date	
Room Type	
Room Number (assigned at check-in)	
Number of Guests	
Adults	
Children	

# 3. Payment Details

Payment Method	
Card Type	
Card Number (last four digits)	
Cardholder Name	
Billing Address (if different from home)	
Authorization Signature	

## 4. Additional Information

Special Requests	
Amenities / Services Opted	
Emergency Contact Information	

## 5. Legal and Policies

Guest Signature	
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## 6. For Hotel Use Only

Date and Time of Check-In	
Assigned Staff / Employee Name	
Last Key Card Number	
Notes / Remarks	

## **DISCLAIMER**

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