

## 1. Project Overview

|                            |  |
|----------------------------|--|
| <b>Project Title</b>       |  |
| <b>Project Description</b> |  |
| <b>Objectives</b>          |  |

## 2. Client Information

|                             |  |
|-----------------------------|--|
| <b>Client/Owner Name</b>    |  |
| <b>Primary Contact</b>      |  |
| <b>Project Stakeholders</b> |  |

# 3. Scope of Services

## Pre-Construction Services

## Construction Phase Services

## Post-Construction Services

## 4. Proposal Submission Requirements

|                            |  |
|----------------------------|--|
| <b>Submission Deadline</b> |  |
| <b>Proposal Format</b>     |  |
| <b>Submission Method</b>   |  |

## 5. Evaluation Criteria

|                                      |  |
|--------------------------------------|--|
| <b>Qualifications and Experience</b> |  |
| <b>Approach and Methodology</b>      |  |
| <b>References</b>                    |  |
| <b>Pricing</b>                       |  |

## 6. Budget Guidelines

|                                 |  |
|---------------------------------|--|
| <b>Estimated Project Budget</b> |  |
| <b>Cost Breakdown</b>           |  |

## 7. Project Schedule

|                              |  |
|------------------------------|--|
| <b>Anticipated Timeline</b>  |  |
| <b>Management Milestones</b> |  |

## 8. Terms and Conditions

|                              |  |
|------------------------------|--|
| <b>Payment Terms</b>         |  |
| <b>Insurance and Bonding</b> |  |
| <b>Contract Terms</b>        |  |

## 9. Attachments

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